

**TENDER FOR REPAIR AND RENOVATION OF VOF ENTRANCE
CORRIDOR AT NABARD VOF AT CENOTAPH ROAD,
TEYNAMPET, CHENNAI-18**



**Department of Premises, Security and Procurement, NABARD
Tamil Nadu Regional Office No.48, MG Road,
Nungambakkam, Chennai – 600034**



(signature & seal of Bidder)
Date :

**NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT,
TAMILNADU REGIONAL OFFICE, CHENNAI**



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Important Definitions

1. "NABARD" means National Bank for Agriculture and Rural Development.
2. "The Bank" means NABARD, Tamil Nadu Regional Office, Chennai.
3. "Recipient", "Respondent" and "Bidder" means respondent to the Tender Document.
4. "RO" means Regional Office.
5. Selected Bidder and Bank shall be individually referred to as "Party" and collectively as "Parties".
6. "Bid" means response to this Tender Document.
7. "Tenderer" or "Contractor" shall mean the individual, or Manager of the firm or company, whether incorporated or not, undertaking the works and shall include the legal heirs/representatives of such individual or the partners composing firm and theirs legal heirs and successors, or company's authorized and constituted attorneys/agents and permitted assignees of such firm or company.
8. "Contract Price" shall mean the final accepted rates in the Bill of Quantities.
9. "Accepting Authority" shall mean the Chief General Manager of the National Bank for Agriculture and Rural Development (the Employer), 'Approval' wherever used in the specifications or scope of work shall mean, approved by or approval of the 'Accepting Authority' in writing.
10. Notice in writing or written notice shall mean a notice in writing typed or written characters delivered to or sent by contractor, and shall be deemed to have been received when in ordinary course of post it would have been delivered, and/or delivered personally, or otherwise proved to have been received.
11. "Letter of Acceptance" shall mean an intimation by a letter issued by the Accepting Authority of the Employer to tenderers that his tender has been accepted in accordance with the provisions in the said letter.

NABARD



Disclaimer

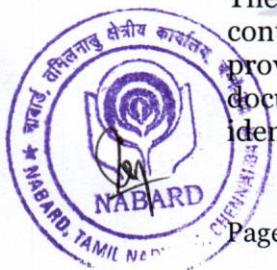
The information contained in this Tender Document or information provided subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of National Bank for Agriculture & Rural Development (NABARD), Tamil Nadu Regional Office, Chennai is provided to the bidder(s) on the terms and conditions set out in this Tender Document and all other terms and conditions subject to which such information is provided.

This Tender Document is not an agreement and is not an offer or invitation to bid by NABARD, Tamil Nadu RO, Chennai to any party other than the applicants who are qualified to submit the bids ("bidders"). The purpose of this Tender Document is to provide the bidder(s) with information to assist them in formulation of their proposals. This Tender Document does not claim to contain all the information each bidder may require. Each bidder should conduct its own investigations and analysis regarding any information contained in the Tender Document and the meaning and impact of that information and should check the accuracy, reliability and completeness of the information in this Tender Document and where necessary obtain independent advice. National Bank for Agriculture & Rural Development, Tamil Nadu RO, Chennai makes no representation or warranty, express or implied, and shall incur no liability under any law, statute rules or regulations as to the accuracy, reliability or completeness of this Tender Document. National Bank for Agriculture & Rural Development, Tamil Nadu RO, Chennai may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this Tender Document.

Subject to any law to the contrary, and to the maximum extent permitted by law, Bank and its directors, officers, employees, contractors, representatives, agents, and advisers disclaim all liability from any loss, claim, expense (including, without limitation, any legal fees, costs, charges, demands, actions, liabilities expenses or disbursements incurred therein or incidental thereto) or damage (whether foreseeable or not) ("Losses") suffered by any person acting on or refraining from acting because of any presumptions or information (whether oral or written and whether express or implied), including forecasts, statements, estimates, or projections contained in this Tender document or conduct ancillary to it whether or not the Losses arise in connection with any ignorance, negligence, inattention, casualness, disregard, omission, default, lack of care, immature information, falsification or misrepresentation on the part of Bank or any of its directors, officers, employees, contractors, representatives, agents, or advisers.

This Tender Document has been prepared solely for the purpose of enabling the Bank in defining the requirements for engaging the Services of an Agency for providing required **works/supply/services as mentioned in the Scope of Work.**

The Tender Document is not a recommendation, offer or invitation to enter into a contract, agreement or any other arrangement in respect of the services. The provision of the services is subject to observance of selection process and appropriate documentation being agreed between the Bank and any successful Bidder as identified by the Bank after completion of the selection process.



M/s.

NOTICE INVITING TENDER

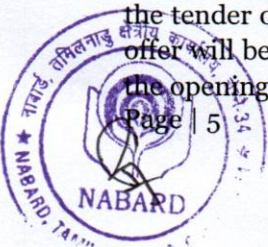
National Bank for Agriculture and Rural Development (NABARD), Tamil Nadu Regional Office No.48, MG Road, Nungambakkam, Chennai-600034 invites **bids (through offline mode from NABARD Empaneled Vendors only)** for the **Repair & Renovation of VOF Entrance Corridor at NABARD, Officers' Quarters at Cenotaph Road, Teynampet, Chennai-18** as per the terms and conditions contained in the Tender document. The bidding document may be downloaded from <http://www.nabard.org> or <http://eprocure.gov.in>. The other details are given below:

Date of commencement of issue of Tender	23rd June 2025
Estimated Cost of Tender	Approx Rs.15.00 Lakhs (incl of GST)
Pre-Bid meeting	01st July 2025 at 11.00 hrs at NABARD, Tamil Nadu Regional Office
Last date and time for receipt of Bids	14th July 2025 at 10.00 hrs
Date, Time & Venue of Opening of Financial Bids	14th July 2025 at 15.00 hrs
Place of Pre-bid meeting, Receiving and Opening Tender	NABARD, Tamil Nadu Regional Office, No.48, MG Road, Nungambakkam, Chennai-600034
No. of envelopes (non-window, sealed) to be submitted.	One sealed envelope containing this tender document, filled with the necessary details and financial bid, signed and sealed on all pages, along with the required supporting documents. superscribed as "Tender for Repair & Renovation work of VOF Entrance Corridor at NABARD, Officers' Quarters at Cenotaph Road, Teynampet, Chennai-18"
Telephone No.	044 - 28304441

Bank reserves the right to change the dates mentioned in the Tender which will be displayed, as corrigendum/amendment, at the above website on the which bidding documents are available.

Please note that all the information desired needs to be provided by the bidder in the formats specified by the Bank. The bidder shall bear all the costs associated with the preparation and submission of the bid and NABARD will, in no case, be responsible or liable for such costs, regardless of the conduct or outcome of tender process.

Technical specifications, terms and conditions, various formats and proforma for submitting the tender offer are described in the tender document and its enclosures/annexures. Tender offer will be opened in the presence of bidders or their representatives who choose to attend the opening of tender on the abovementioned date, time and place.

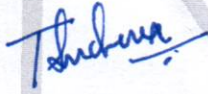


Any discrepancies, omissions, ambiguities in the Tender Documents, if any, or any doubt as to their meaning should be reported in writing to the “The Chief General Manager, National Bank for Agriculture and Rural Development, Tamil Nadu Regional Office, No.48, MG Road, Nungambakkam, Chennai-600034” who will review the same and information sought if not clearly indicated or specified, NABARD will issue clarifications to all the bidders which will become part of the Contract Document. NABARD will not be responsible if the discrepancies, omissions, ambiguities in the Tender Documents or any doubts as to their meaning are not brought to the notice of NABARD before three working days prior to the date of submission of the Tender. The bidder must have registered office in Chennai.

Validity of offer should be 90 days from the date of opening of price bids. However, the rates quoted by the successful bidder would remain firm until the completion period i.e. **up to 60 days from the date of work order** except only if the change in GST / statutory taxes and **subject to other terms & conditions mentioned elsewhere in the tender.**

This Notice Inviting Tender (NIT) shall also form part of the Tender Document. In case of contradiction between the rules / provisions of this tender document and those of GeM/CPMP portal, preference shall be given to the rules / provisions given in our tender document.

Yours Faithfully



(Sudheer T)
Deputy General Manager



NABARD

INSTRUCTIONS TO THE TENDERER

1. **All the pages of the Tender Document shall be signed/seal affixed and submitted by the Tenderer.**
2. NABARD takes no responsibility for delay / loss in non-receipt of Tender Documents.
3. "Retention Money Deposit" i.e. RMD of 5% of accepted value of the tender shall be directly credited to our current account or by giving Bank Guarantee for the value by the successful tenderer within 15 days of intimation to him of acceptance of tender (or the same amount will be deducted from the 1st Running Bill). The RMD will be liable to be forfeited in case the contractor commits any breach of any terms and conditions of the Contract or fails to complete the work. This forfeiture is independent of the liquidated damages provided for in the Contract.
4. The RMD will be released after the expiry of the liability period, i.e. **12 months from the date of completion of work** and will not bear any interest.
5. Tenderers are advised to visit the site at their cost, conduct survey of existing conditions so as to familiarize themselves with the site conditions, nature of works etc. and get all clarifications as necessary from NABARD before quoting the rates.
6. The Tenderers should quote their rates strictly adhering to Terms and Conditions stipulated in the Tender Document. Unsolicited correspondence after opening of the Tender shall not be entertained. Conditional / Deviational Tenders may be rejected without making any reference to the Tenderers.
7. If last date of receipt of Tender / Quotation and opening date is a holiday, then submission and opening of Tenders / Quotations shall be shifted to next working day without any change of time and venue.
8. The Tenderers should quote their rates strictly adhering to Terms and Conditions stipulated in the Tender Document. Unsolicited correspondence after opening of the Tender shall not be entertained. Conditional / Deviational Tenders may be rejected without making any reference to the Tenderers.
9. The Tenders will be opened in the presence of such Tenderers or their authorised representatives who choose to be present.
10. No Tenderer will be allowed to withdraw his Tender during the validity period. Subletting of the Contract is not permitted.
11. The tenderer should fill up rates both in figures and words. Rates should be filled in the Tender neatly and as far as possible, no correction shall be made. If there are differences in the rates indicated in words and figures or in the amount worked out by the tenderer, the following procedure shall be followed:

- i. When there is difference between the rates in figures and in words, the rates



which correspond to the amounts worked out by the bidder shall be taken as correct.

- ii. When the amount of an item is not worked out by the bidder or it does not correspond with the rate written either in figures or in words, then the rates quoted by the bidders in words shall be taken as correct.
 - iii. When the rates quoted by the bidder in figures and in words tally but the amount is not worked out correctly, the rate quoted by the bidder shall be taken as correct and not the amount.
- 12.** Notwithstanding anything stated above, NABARD reserves the right to assess the tenderers capability and capacity to perform the contract, should the circumstances warrant such assessment in the overall interest of NABARD.
- 13.** The vendor should submit his tender well in advance so that last minute technical glitches can be avoided and NABARD will not be responsible for failure of submission of tender by the bidders in this regard. **“No extension of time will be permitted if the vendor is facing difficulty or facing technical issues in uploading/submitting the document at the fag end of the time specified for closure of tender”.**

DECLARATION BY THE TENDERER

- a) I/we hereby declare that I/we have read and understood the General instructions, General conditions of Contract, detailed specifications and the conditions of work, etc. and hereby agree to abide by them.
- b) I/we hereby confirm that the tender shall remain in force and valid for acceptance for a period of not less than 90 (ninety) days from the date of opening of the financial bid.
- c) I/we also note that any additions, clarifications, etc. which we would like to bring to your attention are put in a separate sealed covering letter. I/we have ensured that only relevant entries asked for are made in the tender documents. Entries other than the relevant entry shall make the tender invalid.

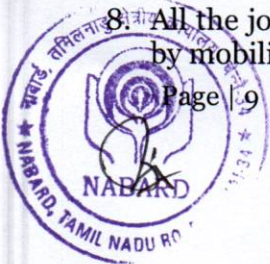


SEAL & SIGNATURE OF THE TENDERER

SCOPE OF WORK

A. SPECIAL CONDITIONS AND STANDARD SPECIFICATION:

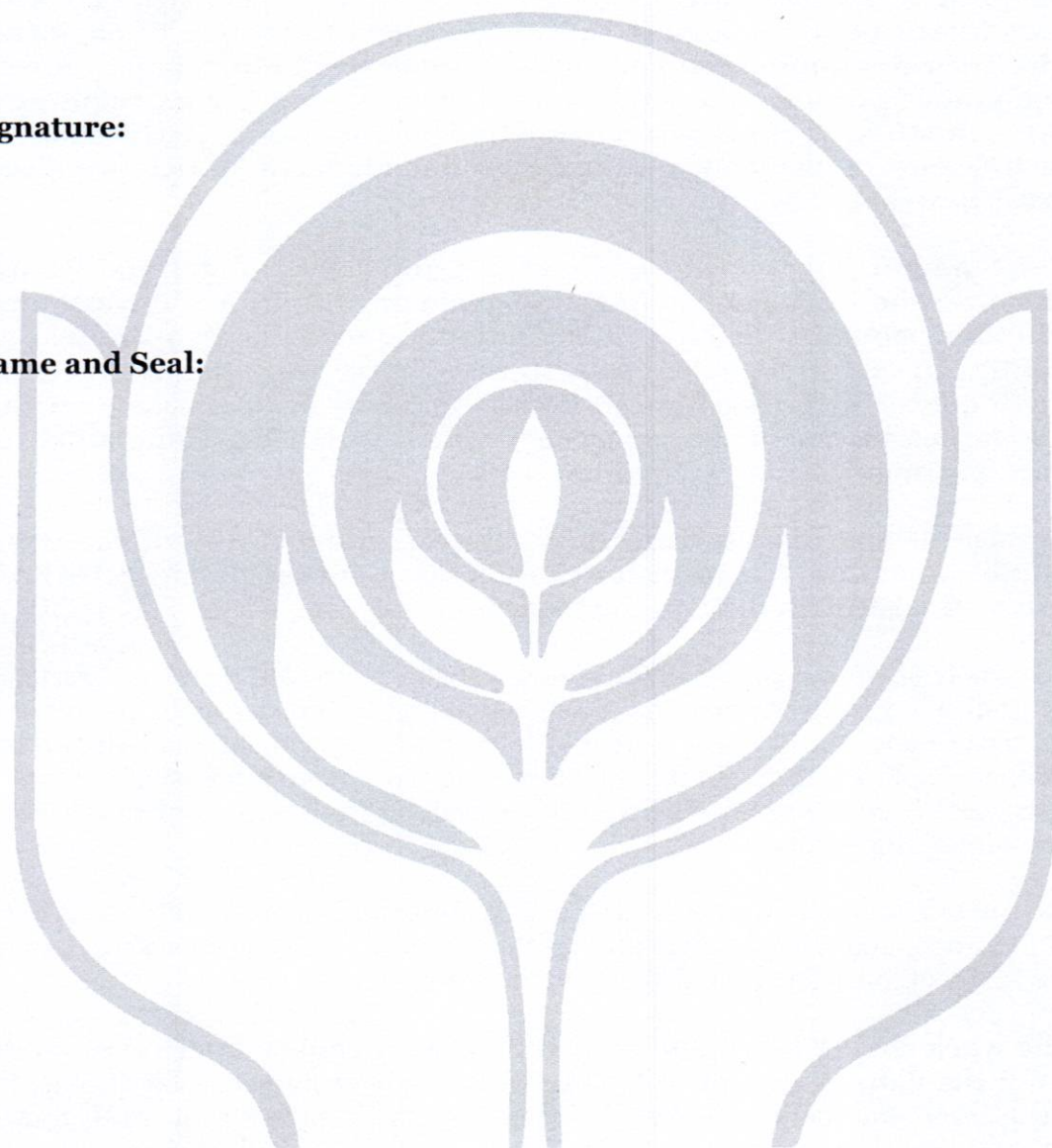
1. The tenderer within the rates quoted (@ Bill of Quantities) should prepare an action plan and get the same approved from Bank's representative before execution. This will determine the final scope of work at the site. No leads/lifts, loading/unloading, handling, re-handling, stacking at site, toll tax, shall be paid by NABARD. GST will be paid by NABARD as per the rates prevailing at the time of payment of bill. The rates quoted shall be inclusive of all scaffolding, hoists, hoisting equipment's, tools, equipment's, testing equipment's etc., required for the smooth execution and completion of the work. Rates shall also include cost of disposing off the debris outside the NABARD premises at areas designated by Municipal Corporation.
2. The tenderer has to remove all surplus and released material from the site after the work get completed to avoid any hindrance/inconvenience to other agencies working in the adjoining area, and to the traveling public. In case of default, NABARD may get the work done at the cost of the tenderer by giving him 48 hours' notice in normal case or without any notice in case of an emergency which is causing complaints from flat/apartment/office occupant.
3. In case of any dispute regarding interpretation of any of the Special Condition of Contract, decision of the Chief General Manager, NABARD, will be final and binding on the bidder/s.
4. The whole of work included in the contract shall be executed by the contractor and he shall not directly entrust and engage or indirectly transfer assign or sublet the contract or any part or share thereof or interest therein without the written consent of the Employer through the Engineer and no undertaking shall relieve the consultant from the responsibility of the consultant from active superintendence of the work during its progress.
5. The contractor shall give necessary personal superintendence during the execution of the works and as long, thereafter, as the Employer may consider necessary until the expiry of the defects liability period, stated hereto.
6. **The work should be completed within the set contract period of 60 days from the date of receipt of Work Order.** Request for extension of time, to be eligible for consideration, shall be made by the contractor in writing of the happening of the event causing delay. The Contractor may indicate in such a request the period for which extension is desired.
7. Though mentioned above, the scope of the work is not limited strictly to the areas/units mentioned, but is required to be carried out other than those mentioned above as directed by the NABARD Engineer in charge.
8. All the jobs given to the agency shall be taken up on priority basis without any delay by mobilizing all the resources immediately at site.



9. If the job is delayed beyond the given schedule, NABARD shall be at its discretion to execute job through any other suitable agency at the risk and cost of the original agency.

Signature:

Name and Seal:



NABARD



B. SPECIAL INSTRUCTIONS TO BIDDERS

1. Scope of Supply of Water and Electricity by NABARD

Only power and water will be supplied at free of cost as per the following: Power will be supplied free of cost at the nearest available source. However, Agency shall make their, own arrangements for tapping and distribution at their own cost. Water will be supplied, free of cost, at the nearest available source at one point. However, Agency shall make their own arrangements for tapping and distribution at their own cost.

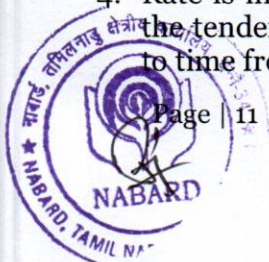
2. Scope of Supply of Materials by the Agency

All materials, consumables, testing appliances, construction equipment, tools & tackles, skilled, unskilled manpower, supervision necessary for completing the work shall be procured and supplied by the agency at their own cost for timely completion of job in all respects to the entire satisfaction of Engineer-in-Charge.

3. Payment Terms

- i. Payments will be made against Running Accounts Bills certified by appointed Consultant for the project/NABARD's Engineer within 15 Days from the date of receipt of the certified bill by NABARD.
- ii. Running Account Bills and the Final Bill (against this work order) shall be submitted by the tenderer together with the duly signed measurements sheet(s) to NABARD's contact Person for this job/ his nominated representative in duplicate for certification. The Bills shall also be accompanied by quantity calculations in support of the quantities contained in the bill, actual/theoretical, wherever applicable duly certified by NABARD's Contact Person for this job/ his nominated representative.
- iii. All Running Account payments shall be regarded as on account payment(s) to be finally adjusted against payment of the Final Bill (against this Work Order). Payment of Running Account Bill(s) shall not determine or affect in any way the rights of NABARD under this Contract to make the final adjustments of the quantities of material, measurements of work and adjustments of amounts etc., in the Final Bill (against this Work Order)
- iv. The Final Bill (against this WO) shall be submitted by the tenderer within one month of the date of completion of the work fully and completely in all respects. If the tenderer fails to submit the Final Bill (against this WO) accordingly, NABARD's Contact Person for this job/ his nominated representative, may make the measurement and determine the total amount payable for the work carried out by the Tenderer and such a certification shall be final and binding on the Tenderer. NABARD's Contact Person for this job/his nominated representative, may take the assistance of an outside party for taking the measurement, the expenses of which shall be payable by the Tenderer.
- v. Payment of the Final Bill (against this WO) shall be made within 30 days from the date of receipt of the certified bill by NABARD.

4. Rate is inclusive of all taxes and no additional amount will be paid by NABARD to the tenderers. NABARD will deduct the statutory taxes that are applicable from time to time from the tendered value.



5. The bidders shall visit the site and fully understand the scope of the work before quoting for the work. Clarifications and doubts, if any shall be got clarified from the Bank's Engineer.
6. Statutory payment if any, required to be paid to authorities, on behalf of NABARD for any aspect of the work shall be reimbursed on producing relevant receipts. **No payment shall be made without producing receipts.**
7. The work shall be done strictly following decorum and discipline with least inconvenience to the residents.
8. Debris shall be periodically removed from the site. Debris/ waste materials shall be removed from the premises periodically during the progress of the work. The scrap/ waste shall not be accumulated/ dumped in the premises.
9. **Special care should be taken not to leave unfinished work overnight, and safety arrangement to be provided all around the work area while work is executed at all times.**
10. The specifications / list of approved makes shall be strictly adhered as indicated elsewhere in the document. If any item is not available as per the list of makes specified, approval has to be obtained for equivalent make, after having produced proof of non-availability of the item in the market.
11. The contract is strictly on item-rate basis. The quantities as executed measured and accepted for payment shall be settled as per rates quoted. No escalation in rates for whatsoever reasons shall be entertained.
12. As directed by the Bank, the tenderer has to carry out the work late/ work on Saturdays/ Sundays/ Holidays with prior approval so as to ensure smooth flow and timely completion of the work.
13. Permission, if any required, from the local statutory authorities / bodies shall be obtained by the tenderer at his own cost.

DECLARATION BY THE TENDERER

I / We have read and understood all the instructions/conditions made above and I / we have taken into account the above instructions/terms and conditions while quoting rates. I / We accept all the above terms and conditions without any reservation, in all respects.

Place:

Date:

Signature:

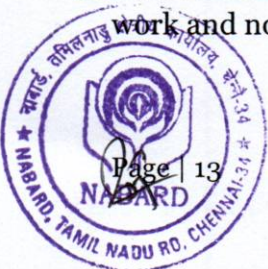
Name and Seal:

Address



C. SPECIAL CONDITIONS OF THE CONTRACT

1. Inspection of the work will be conducted by NABARD or its Consultant at every stage of work. The tenderer will proceed with the work only after getting the clearance from NABARD officials.
2. Agency shall follow professional documentation for material movement, consumption testing and inspection data, work measurements and daily logging etc.
3. The agency shall adhere to the time schedule. The agency shall be prepared to execute part order. The quantities are likely to vary.
4. Agency shall have contact telephone number to contact any time inclusive of out of office hours and holidays. The agency supervisor shall meet NABARD Official / Engineer-in-charge/ Consultant on every working day morning between 10.00 - 10.30 AM without fail.
5. Suitable and strong scaffolding as and when required has to be arranged by the agency for carrying out jobs at all elevations at their own cost and no additional claims shall be entertained on this account, if required. Wooden scaffolding is not permitted in the outer areas.
6. Agency will require to work in coordination to the working of the Office. No extra payment will be made for idle labour.
7. The entire jobs at all stages are subject to the inspection and approval by job engineer and carry out the jobs along with the other agencies.
8. Agency shall ensure the presence of their supervisor at the job site continuously during the execution of the job failing which the work permit shall be withdrawn and the jobs suspended.
9. Agency shall mobilize necessary material, manpower etc., for carrying out the jobs within two days of intimation. Agency shall mobilize material in sufficient quantities in line with the schedule of the work.
10. Agency shall maintain documents giving details of gate entries/other relevant details for the material supply.
11. Agency should strictly adhere to the safety rules and regulations.
12. Agency shall record the measurements only on NABARD approved format.
13. All measurements sheets and other attachments submitted along with the bill shall carry the bill number and date clear description of job carried out and its location.
14. The tenderer shall bring to site all the necessary tools and tackles necessary for the work including field instruments.
15. Tenderer shall employ one site engineer/ supervisor who will be responsible for all the activities at site and the necessary experienced labour force.
16. Tenderer shall bring to the attention of the NABARD in case there is any discrepancy in the items mentioned in the tender.
17. The tenderer must inform the client about the area which they are going to work on day-to-day basis.
18. All the necessary civil works connected with this work are included in the scope of work and no extra claim shall be entertained.



19. The work shall be done in strict coordination with the Bank's Officials/Engineer/Consultant and the Bank's Care Taker (CT) of the premises as per the work specifications provided by the Bank.
20. Bidders to note that all the works specified in this tender/bid shall be executed in living condition. Prior permissions have to be obtained from the NABARD wherever necessary. Work execution shall be carried out within the timings specified by the NABARD. Special sanction shall be taken from the owner for working beyond standard working hours. Bidders quoted rates shall be deemed to have taken care of the aspects and no extra claim at later date shall be entertained on this account.

DECLARATION BY THE TENDERER

I / We have read and understood all the instructions/conditions made above and I / we have taken into account the above instructions/terms and conditions while quoting rates. I / We accept all the above terms and conditions without any reservation, in all respects.

Place:
Date:

Signature:
Name and Seal:
Address



D. SAFETY CONDITIONS OF THE CONTRACT

1. First aid appliances including adequate supply of sterilized dressing and cotton wool shall be kept in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization. All the workers/laborers engaged at our worksite must be covered with the medical/life insurance by the tenderer. Bank shall not bear any cost arising out of injury/hospitalization/loss of life of the workers/laborers engaged by the tenderer.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from the ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding ladder.
5. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter.
6. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
7. Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
8. Those engaged in welding works shall be provided with welder's protective eye shields and gloves
9. (i) No paint containing lead or lead products shall be used except in the form of paste or readymade paint. (ii) Suitable facemasks should be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
10. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
11. Hoisting machines and tackle used in the works, including their attachments, anchorage and supports shall be in perfect condition.
12. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects. All workers shall be provided with helmet, Safety Shoes and Safety belts.

Signature of the Contractor

Name:

Address:

Seal:



Annexure-I

Specimen of Letter of Authorization

(to be uploaded by bidder/tenderer on letter head)

The Chief General Manager
NABARD, Tamil Nadu Regional Office
Chennai-34

Dear Sir,

Subject: Letter of Authorization

We (name of the company) have submitted our bid for participating in Bank's Bid/Tender No. _____ dated for **Supply/Services/Works mentioned in the tender**. We also confirm having read and understood the terms of Bid/Tender as well as the scope of work & requirements.

As per the terms of Bid/Tender, we nominate Mr. _____, designated as _____, of our company to participate in the bidding process. NABARD shall contact the above named official for any and all matters relating to the bidding process.

We, hereby confirm that we will honour the bids placed by Mr. _____ on behalf of the company in the bidding process. We agree and understand that NABARD may debar us from participating in future tenders for any such failure on our part.

Signature with company seal	
Name –	Name of Authorised Representative
Company / Organization –	Designation of Authorised Representative
Designation within Company / Organization –	Signature of Authorised Representative
Address of Company / Organization –	Verified by



Annexure II

Letter of Indemnity and Undertaking

(To be submitted by the successful bidder only)

To
The Chief General Manager,
National Bank for Agriculture and Rural Development Tamil Nadu Regional Office,
No.48, MG Road,
Nungambakkam, Chennai-600034. Sir

Sir

Subject: Letter of Indemnity and Undertaking

WHEREAS the National Bank for Agriculture and Rural Development, a corporation established under the National Bank for Agriculture and Rural Development Act, 1981 (hereinafter referred to as 'NABARD') has expressed desire to avail **the Supply/Services/Works** as per this tender and which are hereinafter for brevity sake referred to as manpower services, subject to our furnishing declarations and indemnity as contained hereafter.

NOW THEREFORE THIS LETTER OR INDEMNITY WITNESSETH THAT:

We, the _____ (contractor/bidder) hereby declare and certify that we are the rightful owners/ licensees of the said service offered to NABARD and that the sale of the said service to NABARD by us and the use thereof by NABARD does not infringe the property or other intellectual property or copy rights of any other person and that the same does not infringe the Copy of Rights Act, 1957 or any other Act for the time being in force.

We, the said _____ (contractor/bidder) hereby agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other authorized persons against any action that may be brought against us for infringement of the right of property or other intellectual property or copy rights in respect of the said systems package supplied by us to NABARD and will defend the same at our cost and consequences and will pay or reimburse NABARD, its officers, servants, agents and other authorized persons from all costs and other expenses that they may be put to or incur in that connection in accordance with the terms as provided for within the end User License Agreement that accompanies the said systems.

We, the said _____ (contractor/bidder) hereby also agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents



and other authorized persons against any third party claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by our employees or agents, or by any other third party resulting from or by any action, omission, or operation conducted by or on behalf of us and against any and all claims by employees, workmen, contractors, sub-contractors, suppliers, agent(s), employed, engaged, or otherwise working for us, in respect of any and all claims under the Labour Laws including wages, salaries, remuneration, compensation or like.

Yours faithfully

(Name and Designation) of Authorized Official



Annexure III

VIRTUAL COMPLETION CERTIFICATE

Having executed the work in terms of the contract, we hereby certify and affirm that we have virtually completed the contracted works.

We hereby certify that the work has been executed wholly to our satisfaction and with materials and workmanship in accordance with the contract.

We do certify further that we have executed the work in accordance with the applicable laws and without any transgression of such laws.

Signature of the Contractor

Name :

Seal:



Annexure IV

Draft Articles of agreement

(To be drafted/Printed on a Rs.200 Stamp Paper by the L1 bidder only)

THIS AGREEMENT is made at Chennai on this day of 2025

BETWEEN

National Bank for Agriculture and Rural Development, a body corporate incorporated under the National Bank for Agriculture and Rural Development Act, 1981 having its Tamilnadu Regional Office at No.48, MG Road, Nungambakkam, Chennai-600034, herein after referred to as "NABARD" (which expression shall unless repugnant to the context or meaning thereof be deemed to include its successor and assigns) of the ONE PART.

AND

Shri./M/s

.....(Individual/Proprietorship
/partnership firm/Company) incorporated/registered under
.....Act,..... or R/o,.....and having its
.....(place of business
.....or Office) at
.....hereinafter

referred to as 'Vendor' (which expression shall unless repugnant to the context meaning be deemed to include the legal heirs, legal representatives, administrators and executors) of the OTHER PART.

WHEREAS the NABARD is desirous of carrying out the **Supply/Services/Works** mentioned in the tender document, and has caused specifications describing the work to be done and prepared by Tamil Nadu Regional Office, NABARD, Chennai.

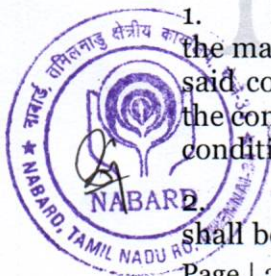
AND WHEREAS the Vendor has visited the site and fully understood the existing conditions of site for execution of work.

AND WHEREAS the Vendor has agreed to execute upon and subject to the conditions set forth in the Price Bid and Conditions of Contract (all of which are collectively hereinafter referred to as "the said Conditions") the work shown upon the said technical specifications, and included in the Price Bid at the respective rates therein set forth amounting the sum as therein arrived or such other sum as shall become payable thereunder (hereinafter referred to as "the said contract amount").

NOW, THE AGREEMENT WITNESS THAT IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES:-

1. In consideration of the said Contract amount to be paid at the times and in the manner set forth in the said conditions, the vendors shall upon and subject to the said conditions annexed, carry out, execute and complete the supply/work shown in the contract, described by or referred to in the schedule of quantities and in the said conditions.

2. The said Conditions and Appendix thereto and the documents attached hereto shall be read and construed as forming part of this Agreement and the parties hereto



shall be respectively abide by, submit themselves to the said Conditions and the correspondence and perform the agreements on their part respectively in the said conditions and the documents contained herein.

3. The Scope of work and all the terms and conditions as enumerated in this tender is part and parcel of this agreement and binding on the parties. The vendor shall ensure that all items of work specified in the scope of work is attended to. In case of difference between the tender document and this agreement, the agreement will prevail.

4. This Agreement and documents mentioned herein shall form the basis of this contract.

5. NABARD reserves to itself the right of altering the nature/quantum of the work by adding to or omitting any items having portions of the same carried out without prejudice to this Contract.

6. The Vendor shall provide to NABARD a security deposit of Rs. _____ (Rupees _____ Only) (Interest Free).

7. In case of breach of any terms and conditions attached to this contract, the Security Deposit of the Vendor will be liable to be forfeited by NABARD besides annulment of the contract.

8. In case any of the documents furnished by the Vendor is found to be false at any stage, it would be deemed to be a breach of terms of Contract making him/her liable for legal action besides termination of contract.

9. The NABARD shall pay the vendor the said contract amount, or such other sum as shall become payable, at the times and in the manner specified in the said Conditions.

10. This contract is an item rate contract for the complete work to be paid for according to necessary installation carried out at site, at the rate contained in the Schedule of Rates or as provided in the said conditions.

11. All payments by the NABARD under this contract will be made only at Chennai.

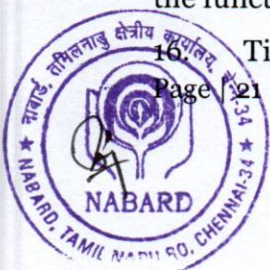
12. The Vendor shall afford every reasonable facility for carrying out all works of other Contractors employed by the Employer and shall make good any damage done to walls, floors, etc. after the completion of such works.

13. The Vendor shall indemnify and keep indemnified, defend and hold good NABARD, its staff and agents against loss, damages or claims arising out of any violations of applicable laws, regulations, guidelines during the contract period and for the breach committed by the Vendor or their personnel on account of misconduct, omission and negligence by the Vendor or his staff.

14. The Vendor shall ensure proper conduct of its personnel in NABARD's premises, and enforce prohibition of consumption of alcoholic drinks, paan, smoking, loitering without work.

15. NABARD shall not be responsible for any damages, losses. Claims, financial or other injury to any person/s engaged by Vendor in the course of their performing the functions/works, or for payment towards any compensation.

16. Time shall be considered as the essence of this contract, and the Vendor hereby



agrees to commence the work/ job on the next day of receipt of the work order as provided for in the said conditions and to complete the entire work within the time period prescribed below reckoned from the date of receipt of such work order subject nevertheless to the provision for extension of time.

17. NABARD reserves the right to withdraw/relax any of the terms and conditions mentioned above so as to overcome the problem encountered by the contracting parties.

18. DISPUTE RESOLUTION

(a) In case of dispute regarding the quality of work and product / unsatisfactory services etc., the final authority will rest with the Chief General Manager, NABARD, RO, Chennai and the same will be binding on the Vendor.

(b) In the event of any claim, difference, dispute or controversy and questions whatsoever arising between the parties under this agreement and subsequent agreement shall in the first instance, be attempted to be resolved between the parties themselves.

(c) If the dispute cannot be resolved through consultations between the Parties within 30 (thirty) days after 1(one) Party has served a written notice on the other Party requesting the commencement of such discussions, any Party may thereafter in writing, demand that the dispute be finally settled by an arbitration comprising of sole arbitrator mutually appointed by the Parties in accordance with the Arbitration and Conciliation Act, 1996 or any modifications thereof. The arbitrator shall be a person of professional repute who is not directly or indirectly connected with any of the parties to this Agreement and shall have prior experience as Arbitrator. The arbitration proceedings shall be governed by the Arbitration and Conciliation Act, 1996. The seat and venue of arbitration shall be Chennai. The language of arbitration shall be English.

(d) The award of the arbitrator/s so appointed shall be final and binding on the parties.

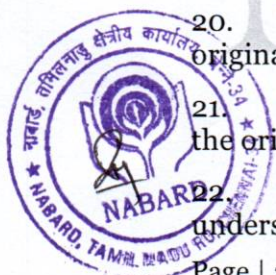
(e) Work under the contract shall be continued by the Vendor during the arbitration proceedings unless otherwise directed in writing by NABARD. No payment due, or payable by NABARD, to the Vendor shall be withheld on account of the ongoing arbitration proceedings, if any, unless it is the subject matter, or one of the subject matters thereof

19. If the vendor becomes insolvent or found to have offered any bribe in connection with the contract or the Vendor fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such default or action being taken under any other clause hereof NABARD may terminate the contract and forfeit the said security deposit and recover from the Vendor any loss suffered by NABARD on account of the contract being terminated.

20. This agreement is being executed in duplicate, NABARD shall keep the original and the Vendor shall keep the duplicate.

21. The Vendor shall bear the expenses for stamp duty on this agreement for both the original and the duplicate copy.

22. That the several parts of this contract have been read by the Vendor and fully understood by the Vendor.



IN WITNESS WHEREOF the NABARD and Vendor have set their respective hands to these presents and two duplicates hereof the day and year first herein above written.

IN WITNESS WHEREOF the NABARD has set its hand to these presents through its duly authorized official and the Vendor has caused its common seal to be affixed hereunto and the said two duplicates hereof to be executed on its behalf, the day and year first herein above written.

SIGNATURE CLAUSE:

SIGNED AND DELIVERED BY the National Bank for Agriculture and Rural Development by the hand of.....

Signature

Name & Designation

In the presence of.....

Signature

Name & Address

Signed and sealed by the vendor by the

Hand of Shri/Smt.and duly constituted attorney. If the Vendor signs under its common seal, the signature clause should tally with the sealing clause in the articles of association. If the vendor is signing by the hand of power of attorney, then whether a company or individual to be specified:

Signature of the Vendor

Name of the authorized official Address:

In presence of Shri/Smt.

Signature

Name & Address



Annexure V
FORM OF TENDER

The Contract for Supply/Services/Works at NABARD, Tamil Nadu Regional Office, Chennai.

Please Note: Works/Work here and elsewhere in the tender shall mean **Supply/Services/Works indicated in the Bill of Quantity.**

The Chief General Manager,
National Bank for Agriculture and Rural Development,
Tamil Nadu Regional Office,
No.48, MG Road, Nungambakkam, Chennai-600034

Dear Sir

1. Should this tender be accepted, I/We hereby agree to abide by and fulfil the terms and provisions of the said conditions of the Contract Agreement annexed thereto.

2. Our Bankers are: (i.)

(ii.)

3. Address of the firm : Tel. No:

Fax:

Email:

Mobile No(s):

i) _____ ii) _____

Name of the person(s) authorised to sign the contract

i) _____ ii) _____

iii) _____

4. Name of the partner(s) of the firm authorised to sign the contract

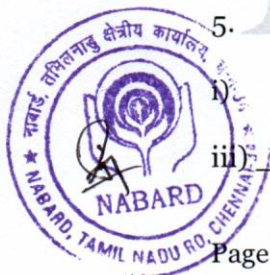
i) _____ ii) _____

iii) _____

5. The names of the Partners/Directors of our firm are

i) _____ ii) _____

iii) _____



6. I / We have examined and understood the Scope of Works and Schedule of Quantities and Terms and Conditions relating to the Tender for the said works after having obtained the tender invited by you.

7. I / We have visited the site, examined the site of works specified in the Tender Document and acquired the requisite information relating thereto as affecting the Tender.

8. I / We hereby offer to execute and complete the works in strict accordance with the Tender Document at the rates quoted by me / us in the attached Bill of Quantities in all respects as per the Terms & Conditions and Scope of Works described in the Tender Document and the Annexures containing Terms and Conditions.

9. I / We agree to pay all Government (Central and State) Taxes such as trade tax, Excise Duty, Octroi, GST, Income etc. as applicable and other taxes prevailing from time to time and the rates quoted by us in the tender are inclusive of the same.

10. The rates quoted by me / us are firm and shall not be subjected to variations on account of fluctuation in the market rates or any other reasons whatsoever during currency of the contract period except only if the change in GST/Other Statutory payments.

11. I / We have already executed pre-bid pre-contract Integrity Pact as per the proforma given in the tender document (as per relevant stamp act of the state).

- i) _____
- ii) _____
- iii) _____

NAME OF THE PERSON(s) AUTHORISED TO SIGN AND SUBMIT THE TENDER
Documentary proof in respect of Letter of Authority / Power of Attorney enclosed along with the Tender.

YOURS FAITHFULLY

(SIGNATURE OF THE TENDERER with Seal)

NAME AND ADDRESS OF THE TENDERER AND SEAL

DATE:

PLACE:





Financial Bid

NABARD



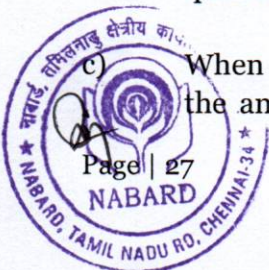
PREAMBLE TO SCHEDULE OF QUANTITIES

1. Preamble to schedule of quantities form a part of schedule of quantities for contractual purpose and should be studied carefully prior to filling up the schedule of quantities.
2. Schedule of quantities supersedes Technical specifications, General and Particular conditions of Contract in case there are any discrepancies between any of these sections.
3. Items are described to the best possible extent in schedule of quantities. However, should there be any clarifications required about any item, the same should be done by the bidder prior to quoting final rate for a particular item. No claim for any unclear and missing information shall be entertained after opening of the financial bid and also once the contract is awarded.
4. If no rate/amount is mentioned against any of the items in Bill of Quantities, the same shall be considered to be covered in the quoted items, or the tender may be rejected at the discretion of NABARD.
5. Notes given in the Schedule of quantities should be read carefully before quoting the rates.
6. All quoted rates shall be inclusive of all taxes including goods and service tax, wages, etc. as per minimum wages Act etc. unless otherwise stated. No other claim whatsoever in this respect shall be entertained.
7. Income Tax, Works Contract Tax or any other Tax as applicable will be deducted from any payment due to the Contractors. The Contractor shall furnish necessary documentary evidence related to PAN and Certificate for Registration under Works Contract Tax/ Goods and Service Tax.

8. Rates to be filled in financial bid

The tenderer is requested to fill up rates in figures and in words. If on check there are differences between the rates given by the contractor in words and figures or in the amount worked out by him, the following procedure shall be followed.

- a) When there is a difference between the rates in figure and in words, the rates, which correspond to the amounts worked out by the contractor shall be taken as correct.
- b) When the amount of an item not worked out by the contractor or it does not correspond with the rate written either in figures or in words, then the rate quoted by the contractors in words shall be taken as correct.



c) When the rates quoted by the contractor in figures and in words tallies but the amount is not worked out correctly, the rate quoted by the contractor

shall be taken as correct and not the amount.

9. The Bank do not bind itself to accept the lowest or any tender and reserve its right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.

10. Before tendering, the tenderer shall assess himself the existing condition of the buildings and the site, level of the site and give due allowance in his item rate quotation for any provisions as necessary.

DECLARATION BY THE CONTRACTOR

We/ I have read and understood all the instructions/conditions stated above and we / I accept all the above terms and conditions without any reservation. We/ I have taken in to account the above terms and conditions while quoting the rates.

Place:

Signature of Contractor (with Name and Seal)

Date:

Address:

NABARD



SCHEDULE OF QUANTITIES

REPAIR/RENOVATION OF THE VOF ENTRANCE CORRIDOR AND THE LANDSCAPING WORK AT NABARD OFFICERS QUARTERS, CENOTAPH ROAD, TEYNAMPET, CHENNAI.					
Sl. No	DESCRIPTION OF WORK	UNIT	QTY	RATE (INR)	AMOUNT (INR)
CIVIL WORK					
	Earth Work				
1	Earth work in excavation by mechanical means (Hydraulic excavator) / manual means in foundation trenches or drains (not exceeding 1.5 m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift upto 1.5 m, including taking out the excavated soil & disposal of surplus excavated soil as directed, within or outside the site at an unobjectionable place.	Cum	77.00		
	Plain Cement Concrete				
2	Plain Cement Concrete 1 : 4 : 8 (one part of cement, four parts of sand and eight parts of hard broken stone) using 40 mm gauge hand broken hard broken granite stone jelly complying with standard specifications in foundations and basement.	Cum	10.00		
	Refilling				
3	Filling available excavated earth (excluding rock) in trenches, plinth, sides of foundations etc. in layers not exceeding 20cm in depth, consolidating each deposited layer by ramming and watering,	Cum	57.00		
	Site Filling				
4	Supply & filling of local earth (including royalty) by mechanical transport also including ramming & watering of the earth in layers not exceeding 20cm in depth in plot, trenches, plinth, sides of foundations etc. complete	Cum	19.00		
	Erecting Centering				
	Supplying and Erecting centering for sides and soffits including supports and strutting up to 3.30 m height with all cross bracing for plane surfaces as detailed below, using mild steel sheets of 90 X 60 cm 10 gauge stiffened with MS angle of 25 x 25 x 3mm for boarding, laid over adjustable span & jacks and supported by 50mm dia pipes for general pipes scaffolding systems @ a spacing of 1.20m c/c and vertical connected at a height of 2.0m c/c including 'C' & 'U' clamps and base receiver cup at bottom for connecting pipes etc and removable systems etc complete.				
5	Footing, Tie beam plinth beam, etc.	Sqm	58.00		
6	Square and rectangular columns and small quantities such as sunshades, parapet cum drops, window boxing ,fin projections and other similar works.	Sqm	85.00		
	Design Mix Concrete				
	Providing and laying in position ready mixed M-25 grade concrete for reinforced cement concrete work using cement content as per approved design mix manufactured in fully automatic batching plant & transported to site of work in transit mixer for all leads, having continuous agitated mixer, manufactured as per mix design of specified grade				

	for reinforced cement concrete work including pumping of R.M.C. from transit mixer to site of laying, excluding the cost of centering, shuttering, finishing & reinforcement including cost of admixtures in recommended proportions as per IS:9109 to accelerate/ retard setting of concrete, improve workability without impairing strength & durability as per direction of Engineer-in-charge (Note :- Cement content considered in this item is @ 330 kg/cum. Less cement used as per design mix (if any) will be recoverable separately. No extra payment against extra cement if used shall be payable.			
7	M25 Concrete for all works upto Plinth level	Cum	15.00	
	Steel - Fe 500			
8	Supply, fabrication and placing of reinforcement steel of high yield strength ribbed bars of various diameters and grade conforming to IS 1786 for reinforced concrete work. The work includes decoiling, straightening, cutting, bending, fabricating, and placing in position, at all levels including lead and lift, according to drawings, specifications etc. complete and supply & use of 18G black annealed binding wire double fold to tie the bars in position, chairs, pins, spacer bars unauthorised laps which will not be measured separately neither for payment nor for reconciliation and providing precast cement/ PVC cover blocks for main reinforcement to ensure specified cover, and steel rod complete., including all labour charges etc as directed by departmental officers.	Kg	1000.00	
	230mm Brick Work			
9	Brick work with non modular fly ash bricks conforming to IS:12894, class designation 10 average compressive strength in super structure above plinth level up to floor V level in:1 Cement mortar 1: 6 (1 Cement : 6 Coarse Sand	Cum	5.00	
	115mm Brick Work			
10	Half brick masonry with common burnt clay F.P.S.(non modular)brick of class designation 7.5 in Cement mortar 1:4 (1 cement:4 coarse sand in superstructure ABOVE PLINTH level & UP TO FLOOR V LEVEL	Sqm	15.00	
	Wall Plastering			
11	Providing & applying 15 mm thick cement plaster in CM 1:4(1 part of cement: 4 parts of sand) to walls internally in single coat at all levels to correct line and level including chicken wire mesh at all joints of brick and concrete surfaces with minimum overlap of 150 mm in all directions, scaffolding, rounding off or chamfering of corners, offsets, fin/ bands, projections, etc. and cleaning of surface, raking out joints, roughening of surface, chiseling the undulated surface wherever necessary and curing, etc.,(all materials and labour complete in all respects including all lead, lift and descent and as directed).	Sqm	55.00	
	Wooden Tile Flooring			
12	Providing & laying of antiskit wooden tile in planks	Sqm	43.00	



	of approved colour & finish in flooring over a bed of cement mortar 1:6 of minimum thickness 20mm pasted with cement slurry, tile joints filled with matching pigment including all material, labour, leads, lifts complete			
	Granite Laying			
13	Providing and laying Polished Granite stone flooring in required design and patterns, in linear as well as curvilinear portions of the building all complete as per the architectural drawings with 18 mm thick stone slab over 20 mm (average) thick base of cement mortar 1:4 (1 cement : 4 coarse sand) laid and jointed with cement slurry and pointing with white cement slurry admixed with pigment of matching shade including rubbing, curing and polishing etc. all complete as specified and as directed by the Engineer-in-Charge.11.56.1 Polished Granite stone slab of colour Black, Cherry/Ruby Red or equivalent	Sqm	15.00	
	PEB Work			
14	Structural steel work riveted, bolted or welded in built up sections, trusses and framed work,including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete.	Kg	2128.00	
	Steel Structure Painting			
15	Painting Steel work with Deluxe Multi Surface Paint to give an even shade. Two or more coat applied @ 0.90 ltr/10 sqm over an under coat of primer applied @ 0.80 ltr/10 sqm of approved brand and manufacture.	Sqm	72.00	
	Puff Sheet Roofing			
16	Providing and fixing of GI Colour coated 40mm PUF Sandwich for roofing complete with all necessary hardware, of approved brand and manufacture	Sqm	79.00	
	G.I Gutter			
17	Supply and fixing of GI gutter 150mm with downpipe mounted by steel brackets, fixed with suitable G.I screw, water resistant sealant applied in joint end caps fixed at ends.	Rmtr	21.00	
	ACP Cladding			
18	Providing and fixing of ACP cladding , frame made out of Aluminium box section complete with all necessary hardware, ACP sheet 3mm thick of Approved brand with approved shade.	Sqm	40.00	
TOTAL				
Add GST 18 %				
GRAND TOTAL				

Amount in Words (Rupees _____)